

CLASS PLACEMENT PROCEDURES



Background

Warners Bay Public School, by the nature of its community and drawing area will always be a medium to large school, where typically 16 regular classes will be formed.

The N.S.W Department of Education allocates teachers according to levels of total student population. This means that, at times, there will be single grade and multi-age /composite classes formed in academic years.

Class Formation / Grade Structure

The Principal with Executive staff will formulate a range of possible class / grade scenarios for the new academic year. Staff will have input to the process by reviewing executive recommendations, making suggestions for change or endorsing a preferred plan. This class formation will consider learning experiences for students, numbers of students in each grade, and departmental guidelines on student numbers in classes.

Placement of Students in Classes

The Principal and staff at WBPS take student placement and class structure very seriously. At all times, the goal is to ensure a learning environment where every student will succeed and thrive. Decisions about class placement are always made with the student in mind.

New classes will be formed at the commencement of each new academic year. Some of these classes will be multi-age / composite classes.

These classes will be formed with extreme care, and may take into consideration the following factors:

- Student academic ability
- Independent work habits
- Student maturity and social development
- Student friendships and combinations

All students in each grade will be offered the same grade-appropriate learning experiences. Modifications to learning content or experiences will be made based on individual need, not on class placement.

It is likely that many children will experience multi-age / composite classes at some time during their primary school years. Some parents have concerns about multi-age / composite classes, and therefore, in general, is planned that students will not be in composite classes for two years in a row, there may be occasions where this is deemed in the best interests of the student.

Special Requests

Where parents / caregivers have special requests in regard to class placement, these requests are to be in writing, and addressed to The Principal. Where possible, given all factors requiring consideration, these requests will be accommodated.

Appeals against class placement

Parents or teachers who believe that a student has been inappropriately placed may request a review of the student's placement.

The appeal will be heard / addressed by at least 2 members of the school executive after consultation with the student's previous teacher and stage leader.

Class Placement for Students Enrolling after Week 1, Term 1

Students who enrol after the first week of each academic year will be placed in a class grouping **where a vacancy exists**, and in accordance to regulations and staff agreements in relation to class size.

Class groupings once established will not be reorganised, except in exceptional circumstances.