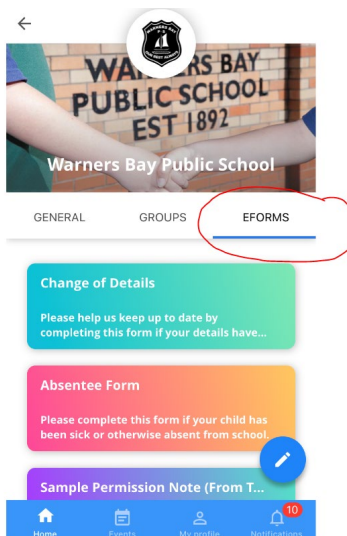# SkoolBag App

Dear Parents and Caregivers

SkoolBag is an important way to keep in touch with what is happening at Warners Bay Public School. We use this app as a way of communicating information such as notes about upcoming activities, reminders of events and due dates, a prompt to families that a permission note will be coming home and as a way of providing instant information to families where a quick response or notification is required. Without this app you may miss vital information about activities or events happening in the school.

We encourage families to download our SkoolBag app, available through the app store or play store, and have notifications enabled. Step by step instructions are provided over the page. If you already have the SkoolBag App, it's just a matter of clicking on the add / remove button on the home page, then searching for Warners Bay Public School, click on the + button to the right of the school name.

We have set up year groups under the groups heading. We would encourage parents to click on the add/remove groups button and then select the year appropriate to your child/ren. This way if we have a notification that is specific to a grade we can send it out to only those in this group.

There has been some confusion about where to find the tab to send absence notices. You will find this within the app under the eForms tab. From there you will need to complete the fields in much the same way as with our old app.

There are also so many other features such as links to the school's 'make a payment' tab, newsletters, update student details and canteen orders. Photos, permission notes and map links can also be sent in the notifications.

We look forward to providing great communication channels with our school community and are excited about the opportunities available with our new app.

Kind regards

Deborah Hall
Principal
29th January 2021

How to install the SkoolBag app

instructions for parents and community

1. Get your favourite mobile device

2. Open the App Store/Play Store

3. Search for "SkoolBag"

4. Download the free app

5. Open the app and add your school(s)

for Apple users

Download on the App Store

for Android users

GET IT ON Google Play

for more info visit **skoolbag.com.au**

SkoolBag